



Civil War Road Show (CWRS) Frequently Asked Questions for Prospective Hosts

Does the local host have to be a single institution? Is there an opportunity to co-host with another institution?

- The local host may be a single institution or multiple institutions that wish to share the responsibilities. In the case of more than one institution sharing the host position, a single Project Director must be identified. In the event that a single institution is the host, the CWRS encourages partnerships with other institutions in the county, particularly in the area of marketing, volunteers and programming.
- The CWRS organizers may have the names of local institutions or individuals who have already expressed an interest in partnering with the host institution, in which case we will pass along those names.

Will hosts be briefed on what is expected of their [minimum of two] programming events?

- The CWRS will provide public programming ideas in a “starter kit,” however local hosts may have program ideas that they are already considering. Hosts may consider applying to have one of the Commonwealth Speakers who are available to speak on Civil War topics give a lecture, or inviting living history actors or re-enactor groups to perform.

How many people can the trailer accommodate at a time? How long does it take to view the exhibit?

- We expect that the CWRS will be a very popular attraction, particularly if the local hosts work with local news media to advertise its coming. The trailer can accommodate up to 40 people at a time. The exhibit is being developed for a relatively short dwell time (20 minutes) in order to allow the maximum number of visitors. We anticipate a maximum of 120 visitors per hour.

What is the size of the trailer, including the tent? How big of a site would be needed to act as host?

- The Road Show is a 53-foot-long tractor-trailer that expands to 24 feet wide, with a standalone 14 x 18-foot outdoor tent. The minimum lot size to accommodate the trailer is 75 x 65 feet, grassy or paved (a paved space is preferable). Parking for 100 to 150 cars at one time is also desirable, as well as restroom (or temporary) facilities. The CWRS will have its own generator, so access to electricity is NOT required. Access to a water hookup may be required if the site is paved. Hosts are responsible for procuring any needed local permits and complying with local ordinances (fire, safety, traffic, etc.).



Will the CWRS provide food and drink or is that up to the host?

- The CWRS encourages hosts to provide food and drink. All profits made from those sales will remain in the local community.

How will we know if we were chosen as a host? How will tour dates be decided?

- The CWRS will be operated by an event logistics firm. Once the hosts are selected, a staff member will contact the local hosts to determine the best dates for receiving the CWRS. We will make every attempt to schedule the visit of the CWRS at the most convenient time for the host communities.

Is the Civil War Road Show wheelchair accessible?

- Yes. There is a wheelchair lift available for access to the entrance platform, should visitors be unable to use the stairs. And the exhibition is designed to be accessible for people of all ages and abilities.

What happens in the event of inclement weather?

- The majority of the exhibit is indoors. In the event of rain, there is a specially designed canopy to protect visitors from the elements as they wait to enter.